

Service Coordination Board Meeting Summary

Date: 18 April 2012

Members in attendance:

	Member	In Attendance
AES	Patric Den Hartog*	
	John Maclean	√
	Geoff Pile*	√
ASD	Michael Borland	√
	Ali Nassiri	√
XSD	Mark Beno	
	Chris Jacobsen	√
Upgrade Project	Tom Fornek	√
	Mohan Ramanathan	

* Den Hartog standing in for Pile as an AES ADD during Pile's assignment to the APS Upgrade Project -(corrected 8 May 2012)

Secretary: Steve Davey

Agenda

- Board to select scheme for setting priorities for proposed projects
- ASD and XSD to present three high priority proposals
- New business

Summary of new action Items:

1. Provide Expanded Descriptions of XSD's proposals to: 1) complete the installation of 2nd 8-ID undualtor and 2) completion of IEX (Jacobsen)
2. Do reality check on high-priority projects effort estimates and update proposals as needed (Jacobsen)
3. Provide soft copies of ASD extended descriptions for ASD's high-priority proposals (Borland)
4. AES will evaluate the high-priority proposals and will come back with an implementation plan (Pile)

Action Items from 11 April meeting and status:

1. Send SCB web page URL to Board members (Davey) - closed
http://www.aps.anl.gov/APS_Engineering_Support_Division/Service_Coordination_Board/
2. Post materials presented by Jacobsen and Borland (Davey) - closed

3. Comment on schemes for setting priorities for proposed projects (Board members to provide to Davey) – provided at Board meeting - closed
4. Board to select scheme for setting priorities for proposed projects at next meeting (Board) - closed
5. Divisions to present three high priority proposals at next meeting (Board) –closed

Summary

Voting schemes to set priorities was discussed. The Board will work for consensus rather than through voting.

Borland – ASD has a list of services sought totaling ~18,000 hours. A large part of this is for controls.

Jacobsen – Based on information from Den Hartog, MED support available for operations for the remainder of the fiscal year

Pile – Focus needs to be on what we need to get done.

ASD & XSD high-priority projects presented.

Pile – It is a goal to hive off a small group of support personnel for day-to-day work and another small group to support projects. The plan is to have more focused assignments (i.e., more dedicated and less small contributions from a larger number of personnel). Resources may need to be redirected within AES with named resource assignments.

Division	Date	Project Title	APS Proposal No.	APS document No.
ASD	18 April 2012	Complete Design & Controls for Hard X-ray BPM	595	APS_1429371
ASD	18 April 2012	Installation & Power Supply Controls for IEX Undulator		APS_1429372
ASD	18 April 2012	Relocation of Sector 35 Diagnostics Equipment		APS_1429373
ASD	18 April 2012	SCU0 Installation	608	APS_1429374
XSD	18 April 2012	32-ID-C TXM Upgrade	481, 515	APS_1429253
XSD	18 April 2012	Reconfiguring of 1-BM		APS_1429370
XSD	18 April 2012	Installation of 2 nd 8-ID Undulator	494	
XSD	18 April 2012	Complete IEX	485	

Jacobsen – IEX must be completed to close out commitments to funding partner NSF.

Jacobsen – The 1-BM upgrade is to provide facilities for optics and detector development that can not be taken care with General User time.

Pile – Effort estimates need to be refined.

Action item: Do reality check with requestors/support groups on high-priority projects effort estimates and update proposals as needed. (Jacobsen)

Borland – All four proposals are high priority, IEX and SCU0 installation are a bit higher.

Action item: Do reality check on high-priority projects effort estimates and update proposals as needed. Pile or Maclean will sit in with MED to revisit the estimates. (Jacobsen)

Action item: AES will evaluate the high-priority proposals and will come back with an implementation plan. (Pile)

Fornek & Pile: The Upgrade Project is ramping up and expects significant effort for the remainder of the FY.

Next meeting:

- Several members not on-site the week of 23 April but the Board to continue working
- 2 May meeting