

Service Coordination Board Meeting Summary

Date: 9 May 2012

Members in attendance:

	Member	In Attendance
AES	Patric Den Hartog*	√
	John Maclean	√
	Geoff Pile*	√
ASD	Michael Borland	√
	Ali Nassiri	
XSD	Mark Beno	√
	Chris Jacobsen	√
Upgrade Project	Tom Fornek	
	Mohan Ramanathan	

* Den Hartog standing in for Pile as an AES ADD during Pile's assignment to the APS Upgrade Project

Secretary: Steve Davey

Agenda

- Update on XSD/AES meetings to review effort estimates.
- Update status on AES resources to support the XSD and ASD high priority projects.

Summary of New Action Items:

1. Action Item (Pile & Maclean): Report on ongoing support services being provided beyond the approved proposals.
2. Action Item – Patricia Mast, Den Hartog and Davey to work with proposers to better define milestones for approved projects: provide an example, e-mail a request to meet with Mast to define project schedule requirements and milestones.

Action Items from 2 May 2012 Meeting:

1. Action Item: Board members to review needs for day-to-day support and the proposed structure of dedicated support teams - for discussion at the next meeting – in progress
2. Action Item – Board members to review proposals currently in the Project Proposal system (<https://beam.aps.anl.gov/apps/bps/bpslogin.html>) - ongoing

3. Action Items (Davey):
 - Post Service Coordination Board link on the Project Proposal system page
 - Update rankings to priority scale (i.e., 1 = highest priority to 10= lowest priority)
 - Ensure the divisional representatives have editing permissions for the project proposal system
 - Change status of high priority projects to *Provisionally Approved*Completed

Summary

Five projects “approved” by the Board (see table below).

Three projects require clarification/refinement of the proposed scope:

1. SCU0 Installation (Project No. 608) – Borland to provide update
2. X-ray BEM Enhancement (Project No. 595) – Borland to provide update
3. Relocation of Sector 35 Equipment (Project No. 894) – Den Hartog to provide update

Action Item – Board members to review proposals currently in the Project Proposal system (<https://beam.aps.anl.gov/apps/bps/bpslogin.html>)

Jacobsen: Asked what support would be available after the effort was committed to the approved projects. Pile sought to clarify what activities are being supported but are not part of an approved proposal.

More complete scheduling information is being sought. Currently most projects are slated for completion before 1 October. Requestors will be asked to provide proposed schedule requirements. Den Hartog, consultant Patricia Mast, and Davey to work with requestors.

“Approved” proposals: 893, 481, 515, 484,494, and 485(highlighted in red below):

Title	Status*	Proposal No.	Description	BCDA (hrs)	Controls (hrs)	DD (hrs)	IT (hrs)	MED (hrs)	MOM (hrs)	Site Ops (hrs)	S&A (hrs)	ASD
ASD - Complete Design & Controls for Hard X-ray BPM	PA	595	(APS 1429371)			160		80			40	
ASD - Installation & Power Supply Controls for IEX Undulator	A	893	(APS 1429372)		192	40			48		16	
ASD - Relocation of Sector 35 Diagnostics Equipment	PA	894	(APS 1429373)		360	320	20	240	40		8	
ASD - SCU0 Installation (608)	PA	608	(APS 1429374)		115 2	40		480	320	160	160	
XSD - 32-ID-C TXM Upgrade (481, 515)	A	481, 515	(APS 1429253)			612		350				
XSD - Reconfiguring of 1-BM	A	484	(APS 1429370)	40				200	80			
XSD - Installation of 2 nd 8-ID Undulator (494),	A	494	(APS 1429451)			0		0				x
XSD -Complete IEX (485)	A	485	(APS 1429453)			400		228				
Total Requested Hours				40	1704	1572	20	1578	488	160	224	

* PA = Provisionally Approved

A = Approved

Hours in light gray indicate estimates made by AES