

Service Coordination Board (SCB) Meeting Summary

Date: 16 July 2014

Members in attendance:

	Member	In Attendance
AES	John Maclean	√
	Geoff Pile	√
ASD	Ju Wang	
	Ali Nassiri	√
XSD	Mark Beno	√
	Chris Jacobsen	
	Jonathan Lang	
Upgrade Project	Tom Fornek	√
	Mohan Ramanathan	

Also in attendance: Rose Torres, and Steve Davey

This report can be accessed through the following link: [APS 1658948](#).

Agenda:

- I) Review of Meeting Minutes
- II) Review of Open Action Items
- III) Status of Projects
- IV) Other Business:
 - a. Update of APS New Electron Gun project (P-1374, [APS 1433114](#))
 - b. Status of SCU1 Installation project (P-2253, [APS 1445357](#))
 - c. Proposal to Straightening the Linac (P-2233, [APS 1445304](#))
- V) New Business

Next Meeting

21 August 2014

New Action Items

- 1) Close Sample Changing Robot Hand project (P-508, [APS 1439028](#)) (Davey)
- 2) Close Andy Stevens' LN₂ System Upgrade project (P-431, [APS 1433999](#)) (Davey)
- 3) Approve Straightening the Linac project (P-2233, [APS 1445304](#)) (Davey)
- 4) Close Installation of 29-ID IEX project (P-1193, [APS 1433102](#)) (Davey)
- 5) Work with Michael Fisher regarding opening a new proposal (Beno)
- 6) Close SCU 1-m Long Magnet Design and Fabrication project (P-1153, [APS 1433098](#)) (Davey)
- 7) Status delays for GISAXS Sample Changer (P-1753, [APS 1440655](#)) (Pile)
- 8) Group leader review of revised Sector 35/Sector 31 Straight Section Exchange project (P-1833, [APS 1442033](#)) (Torres)
- 9) Add a new line for new hours in the summary report. (Torres)

Meeting Summary

Torres distributed:

- 1) Meeting Agenda
- 2) Draft minutes from the 21 June meeting ([APS 1658043](#))
- 3) APS Project Report Summary - June 2014 ([APS 1442081](#), rev. 9)
- 4) APS Project Resource Summary- June 2014 ([APS 1432632](#), rev.39)
- 5) APS Project Report Summary Comment - June 2014_ ([APS 1440691](#), rev 12)

Review of Meeting Minutes – minor edits to 18 June 2014 meeting summary

Review of Open Action Items

New action items from June meeting

- 1) Approve SCU1 Installation project (P-2253, [APS 1445357](#)) (Davey)
Done
- 2) Re. Straightening the Linac project (P-2233, [APS 1445304](#)):
 - Action Item – reconfirm MOM Group commitment (Torres)
Done
 - Approve project (Davey)
Done
- 3) Follow-up with Andy Stevens regarding the submission of a new LN₂ project proposal (Pile)
Open
- 4) Follow-up with Preissner regarding the status/closure of the Chupas Sample Changing Robot Hand project (P-508, [APS 1439028](#)) (Pile) – Torres provided closeout form to Preissner
Open

Ongoing action items

- 5) Michael Fisher submitting a new proposal for a new stand ~160 Hours and provisional approval sought.
Open

Status of Projects

Discussion

- Nassiri: Re. SCU1 (P-2253, [APS 1445357](#)): SCU1 is the top priority for ASD. ASD resource allocations under review. To be installed complete before Christmas
- Design & Drafting issues - Pile to follow-up with Rusthoven. Pile discussed some specifics of issues within the D&D group. Drawing release process working well.
- Pile meeting with Terry Smith and others today.
- PC gun installation is second priority (P-1374, [APS 1433114](#)), following SCU1. Installation planned for August and September but needs services immediately. Completing the full PC gun project is a long shot. Sereno committed to completing 6 of 8 tasks. [Did not commit to desing and install of temporary optics: spectrometer bend 2" YAG and YAG cube 4.]
Nassiri: Last two tasks not essential to start - work on a best effort basis.
Pile: Scope creep? D&D estimated at 240 hours – more than 1600 hours already used [estimated total <1,900 hours – >11,600 hours already used]
Nassiri: There is added scope and the original estimates were not realistic.
Pile: close loop to help prevent unrealistic estimates
- Nassiri: it is a question of balancing resources but work on the RF cavities is not expected to impact SCU1 installation.
- Maclean: Straightening the Linac (P-2233, [APS 1445304](#)) is lower priority
- Pile: From the shutdown planning meeting, the plans for the May 2015 shutdown not definitive.
- Beno close Installation of 29-ID IEX project (P-1193, [APS 1433102](#))
- Torres: Scope and 24 hours of effort added to SCU 1-m Long Magnet Design and Fabrication project (P-1153, [APS 1433098](#))
- The Modular K-B mirror systems, for 2-ID-D,2-ID-E, 34-ID-C, 8-BM Project (P-1098, [APS 1433105](#)) on hold pending XSD budget allocation
- Sector 35/Sector 31 Straight Section Exchange project (P-1833, [APS 1442033](#)) has added work for the MED Group. Berg worked with DenHartog to work out estimate. There is some added scope even though the project as a whole has been de-scoped.
Torres to forward revised plan to group leaders for review.

Next Meeting: August 21, 2014, 401/B4100, 11:15